



UNIVERSITY OF OREGON

April 7, 2009

TO: University Colleagues  
FROM: Frances Dyke, Vice President for Finance and Administration *FD*  
SUBJECT: **PHASE TWO: UO Voluntary FTE Reduction/Donation Program  
Information Sessions**

In a recent memo, President Frohnmayer and Provost Bean discussed the voluntary FTE reduction/donation program, which is now being expanded to include all unclassified employees (i.e., officers of instruction, research and administration) effective April 1, 2009. This program offers the opportunity to all unclassified to contribute a small portion of their earnings to assist in the university's efforts to manage the rescission of state funding for the current biennium (2007 – 2009).

A website has been set up to provide more information about the voluntary FTE reduction/donation program at: <http://brp.uoregon.edu/fte-reduction>. It includes a "frequently asked questions" document, spreadsheets that calculate the salary impact of an FTE reduction, and the form to enroll in the program. Two information sessions have been scheduled for those of you who are considering participating to ask questions and get more information.

**April 10, 2009; 2:00 – 3:30 pm; Browsing Room, Knight Library**  
**April 13, 2009; 10:00 – 11:30 am; Browsing Room, Knight Library**

Members of the UO community, including faculty leadership, have specifically expressed interest in contributing to budget-reduction efforts in this biennium. Created in part to meet that desire, this program will help UO to manage budgetary reductions and will provide more options for balancing the budget for the remainder of the fiscal year and upcoming biennium.

You may participate either by reducing your FTE or by asking that a portion of your salary be deducted and contributed to the UO.

The current budget crisis will affect our entire community. In addition to those in leadership positions who have already volunteered to reduce their FTE, a furlough program for classified staff is under discussion and students will be charged additional tuition spring term. If your financial circumstances permit, I hope you to consider participating. Please note that this program is completely voluntary and that a decision not to participate will have no employment consequences.

Please contact Linda King, Associate Vice President for Human Resources, if you have questions (6-2966, [llking@uoregon.edu](mailto:llking@uoregon.edu)).

VICE PRESIDENT FOR FINANCE AND ADMINISTRATION

1283 University of Oregon, Eugene OR 97403-1283 T (541) 346-3003 F (541) 346-6614 [www.uoregon.edu](http://www.uoregon.edu)